Employee COVID-19 Action Guidelines

START

Are you exhibiting COVID-19 symptoms or have you been exposed to someone who has tested positive for COVID-19?

— NO → Report/ return to work.

— YES →

Get tested for COVID-19 (antigen or PCR). Monitor your symptoms, which may appear 2-14 days after exposure to the virus and can include: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea.

Did you test positive for COVID-19? (antigen or PCR)

— NO → Report/ return to work.

— YES →

Isolate for 5 days.*
(fully vaccinated & boosted, fully vaccinated, or unvaccinated)

Notify your supervisor and the Human Resources Office that you will not be at work.

After 5 days, do you still have symptoms?

— YES → You must remain out of the workplace until 72 hours after your symptoms are gone.

— NO → Return to work. Wear a mask at all times until the 10th day after your initial COVID-19 diagnosis or exposure, and notify your supervisor and the Human Resources Office that you are back to work.
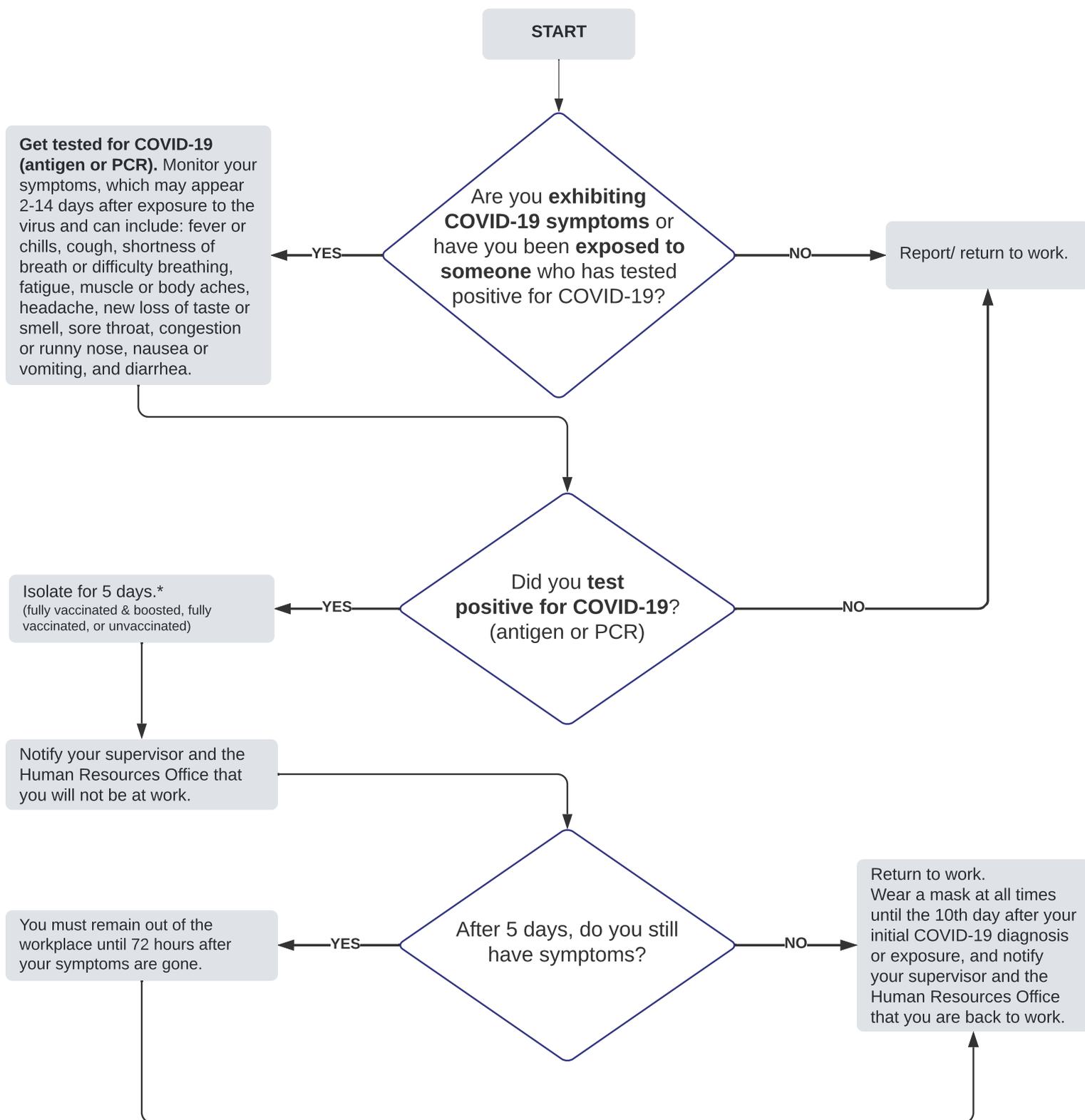
NOTE: If you have had COVID-19, you can test positive on a PCR test for up to an additional 90 days. We do not require or recommend using a PCR test to return to work from a confirmed case of COVID-19.

* Employees who are fully vaccinated and boosted are covered by the College's sick policy exceptions for their initial quarantine period or for any time off due to COVID-19 infection. Their time off will not count toward any sick or personal day allowances.

Symptoms of COVID-19 can include: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea.

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